

Library Board Minutes of June 9, 2022

1. Meeting was called to order at 4:00 by president Jeanine Supanich. Roll call taken – Present – Jeanine S., Mari H, Jeanne W, Troy K. Excused – Donna L, Polly G. Absent – Peggy Z.
2. Approval of agenda – Motion by Jeanne, seconded by Jeanine. Motion passed.
3. Citizens Forum – No citizens present
4. Friends of the Library Report – Jamie reported that the next meeting of the Friends is scheduled for July 19, 2022. They are looking for replacement board members for those leaving.
5. Approval of Minutes from May 19, 2022 – Correction of item 8, - to read, 'Ashley and Jamie were going to the Appleton {OWLS} open house. Motioned by Jeanne, seconded by Mari to approve as amended. Motion passed.

Peggy Z arrived at 4:07

6. Approval of May Financial and Special Accounts Reports – Motioned by Mari, seconded by Jeanine to accept as presented. Motion passed.
7. Approval of June 2022 bills – Motion by Troy, seconded by Jeanne to pay the June 2022 bills in the amount of \$26,687.95. Roll call was taken and the motion passed.
8. Librarian's report – Jamie reported on the 2 new employees. They are doing well and starting Monday, June 13, 2022, the library will be open its full hours, which are Monday thru Thursday 9-8, Friday 9-5, Saturday 9-1. He was looking to fill a Custodian 2 position, but has since had talks with the city about using someone from the Public Works Dept.
9. Welcome to new board member Peggy Zaemisch.
10. Info – Jamie provided the most current roster of Board members and staff
11. Discussion/Possible action on Library Staff Job Descriptions – Discussion of changes to the job descriptions as presented. Motion by Troy, seconded by Jeanne to approve the changes as discussed. Motion passed.
12. Discussion/Possible Action on Library Financial CDs – Motion by Jeanne, seconded by Jeanine to roll over all the current CD's we have on deposit with Bank First into new, higher earning CDs at Bank First, in the total amount of \$515,733.61, plus accumulated interest and minus any penalties for early withdrawal. CDs are to be separated as they currently are. Roll call vote was taken. Motion passed.
13. Catalog App options – Jamie did a short presentation on the 2 apps that are being evaluated by the OWLS technology committee. The apps presented were myLibro and Capira mobile.
14. Next meeting is July 14, 2022, 4 pm
15. Adjourn – Motion by Troy, seconded by Jeanne. Motion passed.

Submitted by
Mari Hintz
Substitute Secretary