

Library Board Minutes of July 14, 2022

1. Meeting was called to order at 4:05 by President Jeanine Suspanich. Roll call taken – Present-Jeanine S, Jeanne W, Peggy Z, Mari H. Excused – Troy K, Polly G. Jamie announced that Donna L has submitted her letter of resignation from the Library Board.
2. Approval of agenda – Motion by Jeanne, seconded by Jeanine to approve the agenda as presented. Motion passed.
3. Citizens Forum – No citizens were present.
4. Friends of Library Report – Jamie announced they will be having a meeting on 7/19/22. They will be planning for their annual meeting in October.
5. Approval of Minutes of June 2022 meeting – Motion by Jeanne, seconded by Jeanine to approve the minutes as presented. Motion passed.
6. Approval of Financial and Special Accounts Report – Motion by Mari, seconded by Peggy to approve the report as presented. Roll call was taken. Motion passed.
7. Approval of June 2022 bills – Motion by Jeanne, seconded by Mari to approve the bills to be paid, in the amount of \$27,381.09. Roll call was taken. Motion approved.
8. Discussion of Librarian’s Report – Jamie highlighted the carpet installation. It is scheduled for the week of December 5, 2022. The library will be closed during the work. Jeanine asked that the schools be notified well in advance of this time, so teachers don’t expect students to do research at the library during the week we are closed. Jeanne asked if any painting will be done inside the library before the carpet work. Jamie said he would work with the staff on this.
9. Honoring Ginny Federwitz’s years of service – Ginny was unable to be present, but Jamie will make sure she gets a certificate acknowledging her 18 years of service to the Library Board.
10. Info-Trustee Training Week and Trustee 101 sessions – Jamie talked about the training that is available to new Library Trustees.
11. Discussion/Possible Action on OWLS Membership agreement – Jamie highlighted the changes to the new OWLS agreement. Motion by Jeanine, seconded by Peggy to approve and sign the new 3-year agreement. Roll call was taken. Motion passed.
12. Convene into Closed Session – Motion by Jeanine, seconded by Mari to convene in Closed Session. The motion passed.
13. Reconvene into Open Session-Motion by Jeanine, seconded by Jeanne to reconvene into Open Session. The motion passed.
 - a. Discussion/Possible Action on Director’s Performance Appraisal. Jeanine would like board members appraisal materials returned by the next board meeting.
14. Set next meeting day and time – Next meeting is Thursday, August 4, 2022, 4 pm.
15. Adjourn – Motion by Mari, seconded by Jeanne. Motion approved.

Submitted by
Mari Hintz
Substitute Secretary