



CLINTONVILLE PUBLIC LIBRARY

LIBRARY BOARD MEETING
AT CLINTONVILLE PUBLIC LIBRARY

WISCONSIN ROOM

75 Hemlock St., Clintonville, WI 54929

4:00 PM

THURSDAY NOVEMBER 10, 2022

November 4, 2022

Peggy Zaemisch
Jeanne Witt
Mari Hintz
Donna Lederer

Troy Kuhn
Jeanine Supanich
Polly Goodell

Agenda

1. Call to Order; Roll Call
2. Approval of Agenda
3. Citizens Forum
4. Friends of the Library Report
5. Approval of Minutes from October 13, 2022
6. Approval of October Financial and Special Accounts Reports
7. Approval of November 2022 bills
8. Discussion of Librarian's Report
9. Discussion/Possible Action on Library Staff Pay During Carpet Closure
10. Adjourn

JS/jh

Posted: Clintonville City Hall, Clintonville Public Library, Community Center

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www.clintonvillelibrary.org

e-mail: cpl@clintonvillelibrary.org

CLINTONVILLE PUBLIC LIBRARY

AGENDA INFORMATION

November 4

Discussion/Possible Action on Library Staff Pay During Carpet Closure

Library staff has talked with me about what they are going to do and how to get their hours during the time we are closed for installing the carpet. I've been trying to come up with things for staff to work on, but I can't guarantee that the work available would give them the hours they normally work, whether that be full-time or part-time. In talking with other directors who have closed for carpeting or other related activities, I believe the best action is to pay staff for their regularly scheduled hours during the closure. The funds are already budgeted and staff will be helping out during that time. Additionally, I believe this is a good way to show staff that we value them and hope they continue working here if they know that they can rely on a paycheck from us. For this item, I'm looking for approval from the board to pay staff their regularly scheduled hours while the library is closed for installing the carpet.

Minutes of Library Board meeting
October 13, 2022

Meeting was called to order by President Jeanine Supanich at 4:00pm.

1. Roll Call – Peggy Zaemisch, Jeanne Witt, Mari Hintz, Donna Lederer, Troy Kuhn, Jeanine Supanich were Present. Polly Goodell – absent. Also, present Jamison Hein, Library Director, Ralph Williams, Friends of the Library.
2. Approval of Agenda – Jeanine asked that items 12, 13, 14, & 15 be moved to after item 7. Motion by Jeanne, seconded by Donna to approve the amended agenda. Motion passed.
3. Citizens Forum – No citizens were present
4. Friends of the Library Report – Ralph Williams from the Friends reported they have 2 events coming up. The Annual Meeting of the Friends of the Clintonville Library is Tuesday, October 18. The fall Used Book Sale will be November 9 & 10.
5. Approval of Minutes from September 8 meeting – Motion by Donna, seconded by Peggy to approve the minutes as presented. Motion passed.
6. Approval of September Financial and Special Accounts Reports – Jeanine questioned the accrued interest listed. Motion by Jeanne, seconded by Donna to accept the report as presented, with the intention to have Jamie check the interest listed. Roll call vote was taken. Motion passed.
7. Approve October 2022 bills – Motion by Mari, seconded by Donna to pay the bills for the month of October 2022, in the amount of \$41,600.98. Roll call vote taken. Motion passed.
12. Discussion/Possible Action on 2022 Budget Adjustments – Jamie presented the adjusted budget numbers through December 31, 2022. Discussion, no action taken
13. Discussion/Possible Action on Proposed 2023 Budget – Jamie met with the city administrator and had to make adjustments to our 2023 budget. Jamie explained his planned adjustments. Motion by Jeanne, seconded by Donna to accept the proposed adjustments to our 2023 budget. Roll call vote taken. Motion passed.
14. Discussion/ Possible Action on Director’s Goals – Jeanine asked for a possible fourth goal to add to the list Jamie presented. Many of the goals suggested seem to fall under the marketing goal Jamie already listed. One additional might be to devise a plan to get/keep elementary kids coming to the library. Motion by Troy, seconded by Jeanne to accept the Director’s Goals as presented. Motion passed.

15. Set November & December Meeting Days and Times – The November meeting will be November 10th, 2022, in the Wisconsin Room at the Library, at 4:00pm. The December meeting will be December 8, 2022, at Clintonville High School, Orange Room, at 4:00pm. This move is due to carpet installation being done at the library.
8. Discuss the Librarian's Report – Jamie answered questions about his report. Troy asked if Jamie would be interested in speaking to Middle School classes about what is available through OWLS. Troy gave out names of teachers to contact.
9. Discussion/Possible action on Privacy Policy – Motion by Mari, seconded by Donna to accept the changes to the privacy policy as presented. Motion passed.
10. Discussion/Possible Action by 2023 Calendar of Days Closed – Motion by Jeanne, seconded by Troy to accept the 2023 Calendar of Days Closed. Motion passed.
11. Discussion/Possible Action on Parking Lot Lights – Motion by Donna, seconded by Troy to accept the bid from Krueger Sign & Electric, in the amount of \$2962.00. Roll Call vote was taken. Motion passed.
16. Adjourn – Motion by Troy, seconded by Jeanne. Motion passed.

Respectfully submitted by Mari Hintz, substitute Secretary.

**CLINTONVILLE PUBLIC LIBRARY
FINANCIAL STATEMENT
OCTOBER 2022**

11/7/2022

| EXPENDITURES | | | | | | | to date | October |
|---------------------------------|------|-----------------------------|------------------|-------------------|-------------------|---------------------|-------------|---------|
| ACCOUNT | ACCT | DESCRIPTION | OCTOBER | YTD | BUDGET | BALANCE | 2022 | 2021 |
| | | | | | | | % SPENT | % SPENT |
| 204-55110-41- | 1100 | SALARIES - STAFF | 15,587.12 | 168,565.00 | 208,277.00 | 39,712.00 | 81% | 70% |
| 204-55110-41- | 1110 | JANITOR SALARIES | 1,326.58 | 13,855.05 | 17,652.00 | 3,796.95 | 78% | 65% |
| 204-55110-41- | 1500 | EMPLOYEE BENEFITS | 4,680.93 | 56,997.54 | 64,060.00 | 7,062.46 | 89% | 72% |
| TOTAL SALARIES | | | 21,594.63 | 239,417.59 | 289,989.00 | 50,571.41 | 83% | 70% |
| 204-55110-41- | 2100 | INFORMATION TECHNOLOGY | 0.00 | 17,884.76 | 21,500.00 | 3,615.24 | 83% | 99% |
| 204-55110-41- | 2250 | TELEPHONE SERVICE | 225.02 | 1,980.45 | 2,700.00 | 719.55 | 73% | 110% |
| 204-55110-41- | 2260 | GAS | 30.03 | 3,919.82 | 3,500.00 | (419.82) | 112% | 73% |
| 204-55110-41- | 2270 | WATER AND ELECTRICITY | 695.82 | 7,937.94 | 9,250.00 | 1,312.06 | 86% | 55% |
| 204-55110-41- | 3110 | POSTAGE | 117.85 | 711.15 | 700.00 | (11.15) | 102% | 17% |
| 204-55110-41- | 3112 | COPIES | 161.06 | 1,887.84 | 1,700.00 | (187.84) | 111% | 78% |
| 204-55110-41- | 3122 | STAFF DEVELOPMENT | 943.50 | 1,561.50 | 1,500.00 | (61.50) | 104% | 94% |
| 204-55110-41- | 3123 | MAINTENANCE SUPPLIES | 270.75 | 721.71 | 1,600.00 | 878.29 | 45% | 47% |
| 204-55110-41- | 3150 | OFFICE SUPPLIES | 443.62 | 3,624.06 | 3,200.00 | (424.06) | 113% | 73% |
| 204-55110-41- | 3260 | SUBSCRIPTIONS & PERIODICALS | 21.95 | 472.91 | 750.00 | 277.09 | 63% | 47% |
| 204-55110-41- | 3261 | MARKETING | 0.00 | 0.00 | 0.00 | 0.00 | 0% | 0% |
| 204-55110-41- | 3269 | BOOKS - ADULT | 1,631.11 | 16,767.65 | 15,500.00 | (1,267.65) | 108% | 83% |
| 204-55110-41- | 3270 | BOOKS - JUVENILE | 2,997.96 | 15,231.79 | 15,750.00 | 518.21 | 97% | 89% |
| 204-55110-41- | 3272 | eCONTENT | 269.08 | 4,148.25 | 5,000.00 | 851.75 | 83% | 74% |
| 204-55110-41- | 3280 | PROGRAMS | 392.80 | 1,543.16 | 3,200.00 | 1,656.84 | 48% | 55% |
| 204-55110-41- | 3285 | A/V MATERIALS-ADULT | 468.60 | 3,777.82 | 4,000.00 | 222.18 | 94% | 80% |
| 204-55110-41- | 3286 | A/V MATERIALS-JUVENILE | 149.47 | 3,467.19 | 3,698.00 | 230.81 | 94% | 58% |
| 204-55110-41- | 3310 | TRAVEL & TRAINING EXPENSES | 13.57 | 710.55 | 750.00 | 39.45 | 95% | 0% |
| 204-55110-41- | 3490 | OTHER OPERATING EXPENSES | 244.62 | 1,355.32 | 1,500.00 | 144.68 | 90% | 90% |
| 204-55110-41- | 3560 | BUILDING REPAIR/MAINTENANCE | 0.00 | 7,730.34 | 64,500.00 | 56,769.66 | 12% | 103% |
| 204-55110-41- | 5110 | INSURANCE ON BUILDINGS | 0.00 | 3,598.85 | 3,500.00 | (98.85) | 103% | 103% |
| SUBTOTAL | | | 9,076.81 | 99,033.06 | 163,798.00 | 64,764.94 | 60% | 80% |
| TOTAL OPERATING EXPENSES | | | 30,671.44 | 338,450.65 | 453,787.00 | 115,336.35 | 75% | 73% |
| CAPITAL FUND | | | | | | | | |
| 401-57610-41- | 8102 | COMPUTER & EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0% | 0% |
| 401-57610-41- | 8103 | OFFICE FURNITURE & EQUIPMEN | 0.00 | 0.00 | 0.00 | 0.00 | 0% | 0% |
| 401-57610-41- | 8200 | CAPITAL IMPROVEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0% | 0% |
| SUBTOTAL | | | 0.00 | 0.00 | 0.00 | 0.00 | 0% | 0% |
| TOTAL EXPENDITURES | | | 30,671.44 | 338,450.65 | 453,787.00 | 115,336.35 | 75% | 73% |
| REVENUE | | | | | | | to date | to date |
| ACCOUNT | ACCT | DESCRIPTION | OCTOBER | YTD | BUDGET | BALANCE | 2022 | 2021 |
| | | | | | | | %REC'D | %REC'D |
| 204-41104-41 | | SURPLUS APPLIED | 0.00 | 0.00 | 63,500.00 | (63,500.00) | 0% | 0% |
| 204-41110-41 | | GENERAL PROPERTY TAXES | 0.00 | 0.00 | 221,169.00 | (221,169.00) | 0% | 100% |
| 204-43790-41 | | OWLS SUPPORT | 0.00 | 162,091.05 | 161,868.00 | 223.05 | 100% | 99% |
| 204-46710-41 | | LIBRARY FINES | 211.08 | 1,366.83 | 250.00 | 1,116.83 | 547% | 14% |
| 204-46711-41 | | COPY MACHINE REVENUE | 394.22 | 2,739.26 | 3,000.00 | (260.74) | 91% | 26% |
| 204-48110-41 | | INTEREST ON INVESTMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0% | 0% |
| 204-48900-41 | | MISCELLANEOUS REVENUE | 0.00 | 1,063.75 | 4,000.00 | (2,936.25) | 0% | 0% |
| SUBTOTAL | | | 605.30 | 167,260.89 | 453,787.00 | (286,526.11) | 37% | 98% |
| TOTAL REVENUE | | | 605.30 | 167,260.89 | 453,787.00 | (286,526.11) | 37% | 98% |

**CLINTONVILLE PUBLIC LIBRARY
SPECIAL ACCOUNTS REPORT
AS OF OCTOBER 31, 2022**

| 204-41-ACCOUNT DESCRIPTION | OCTOBER | CURRENT BALANCE | INTEREST YTD | 12/31/2021 BALANCE |
|--|---------|--------------------|-----------------|-----------------------|
| 204 FUND CARRYOVER FROM PREVIOUS YEAR | | 208,158.00 | | 208,158.00 |
| EXCESS BUDGET REVENUE | | 3,202.00 | | 0.00 |
| TOTAL 204 FUND BALANCE | | 211,360.00 | | 208,158.00 |

| 805-41-ACCOUNT DESCRIPTION | OCTOBER | CURRENT BALANCE | INTEREST YTD | 12/31/2021 BALANCE |
|--|-------------|--------------------|-----------------|-----------------------|
| CDS | | | | |
| 6501036060 Gift & Memorial CD due 5/24/2024 Bank First 2.00% | | | | |
| Miller | 0.00 | 1,413.65 | 4.19 | 1,409.46 |
| Gift & Memorial | 0.00 | 13,303.96 | 39.24 | 13,264.72 |
| Gift & Memorial CD Balance | 0.00 | 14,717.61 | | 14,674.18 |
| 6501036066 Mantin Savings CD due 5/24/2024 Bank First 2.00% | 0.00 | 12,156.72 | -13.13 | 12,169.85 |
| 6501036057 Combined CD due 5/24/2024 at Bank First 2.00% | | | | |
| Thompson | 0.00 | 12,435.66 | 560.58 | 11,875.08 |
| Schultz | 0.00 | 32,679.62 | 1,473.22 | 31,206.40 |
| Mantin | 0.00 | 12,718.25 | 573.26 | 12,144.99 |
| OES | 0.00 | 12,610.18 | 568.51 | 12,041.67 |
| Combined CD Balance | 0.00 | 70,443.71 | | 67,268.14 |
| BILLINGS ESTATE DONATION | | | | |
| 6501036072 CD due 5/24/2024 Bank First 2.00% | 0.00 | 217,459.46 | 273.93 | 217,185.53 |
| 6501036069 Billings CD due 5/24/2024 Bank First 2.00% | 0.00 | 200,820.28 | 252.96 | 200,567.32 |
| Total Billings Estate Donation | 0.00 | 418,279.74 | | 417,752.85 |

| | | | | |
|--|------|-----------------|------|-----------------|
| SAVINGS ACCOUNT (Mantin Funds) at Fox Communities | | | | |
| 120574 BALANCE - JANUARY 1 | | 2,256.31 | | 2,256.31 |
| INTEREST RECEIVED | 0.00 | 0.00 | 0.00 | 0.00 |
| OTHER REVENUE | 0.00 | 0.00 | 0.00 | 0.00 |
| SUBTOTAL | 0.00 | 2,256.31 | 0.00 | 0.00 |
| EXPENDITURES | 0.00 | 0.00 | 0.00 | 0.00 |
| SAVINGS ACCOUNT BALANCE | | 2,256.31 | | 2,256.31 |

| | | | | |
|------------------------------|--|-------------------|--|-------------------|
| BANK BALANCE SUBTOTAL | | 517,854.09 | | 514,121.33 |
|------------------------------|--|-------------------|--|-------------------|

| | | | | |
|---------------------------------------|------|-------------------|--|-------------------|
| GIFT & MEMORIAL ACCOUNT | | | | |
| BALANCE - JANUARY 1 | | 28,660.69 | | 28,660.69 |
| 805-48500-41 DONATIONS/CONTRIBUTIONS* | 0.00 | 1,100.00 | | 0.00 |
| 805- SUBTOTAL | | 29,760.69 | | 28,660.69 |
| 55110-41-3492 EXPENDITURES** | 0.00 | 728.75 | | 0.00 |
| SUBTOTAL | | 29,031.94 | | 28,660.69 |
| TOTAL 805 FUND BALANCE | | 546,886.03 | | 542,782.02 |

| | | | | |
|---|-------------|--|--|--|
| GIFT & MEMORIAL ACCOUNT DETAIL | | | | |
| 805-48500-41 *DONATIONS/CONTRIBUTIONS | OCTOBER | | | |
| | 0.00 | | | |
| | 0.00 | | | |
| | 0.00 | | | |
| | 0.00 | | | |
| | 0.00 | | | |
| | 0.00 | | | |
| | 0.00 | | | |
| TOTAL DONATIONS | 0.00 | | | |

| | | | | |
|-----------------------------------|-------------|--|--|--|
| 805- 55110-41-3492 **EXPENDITURES | OCTOBER | | | |
| | 0.00 | | | |
| | 0.00 | | | |
| | 0.00 | | | |
| | 0.00 | | | |
| | 0.00 | | | |
| | 0.00 | | | |
| | 0.00 | | | |
| | 0.00 | | | |
| TOTAL EXPENDITURES | 0.00 | | | |

TOTAL 204 & 805 LIBRARY FUND BALANCE 758,246.03 750,940.02

CLINTONVILLE PUBLIC LIBRARY
MONTHLY REPORTS
NOVEMBER 2022

JAMIE HEIN, DIRECTOR'S REPORT:

Library Card Sign-Up Month Campaign Results

OWLS shared the results of the Library Card Sign-Up Month Campaign in September and OWLS Libraries had 931 new cards created. This is an increase of 60% compared to last September. Clintonville was third among OWLS libraries in percentage increase compared to last September with 37 new patrons. This is an increase of 106% compared to last year when we had 18 new patrons registered.

Carpeting Update

On October 19, Ashley and I met with Chris from Boulevard Relocation Services and Brett and Bob from Torborg's. The purpose of this meeting was to meet the carpeting contractor for our project, Brett, and to figure out the dates when the library needs to be closed. From this meeting, it was determined it would take a day for the movers to shift shelving and furniture and two days for the contractors to remove and install the new carpeting. The Library will be closed from December 5-13 for the carpeting.

Friends of the Library Annual Meeting

The Friends of the Library had their annual meeting on Tuesday, October 18. Jon Pahl, a professor of history at United Lutheran Seminary, spoke about his book, a biographic of Fethullah Gulen, a Turkish Muslim scholar, and preacher. There were 28 people in attendance for Pahl's presentation. After his presentation, the Friends held their business meeting in which they approved spending around \$7,000 in funds for library programs in 2023.

DELANIE SHARPE, YOUTH SERVICES LIBRARIAN'S REPORT:

Halloween

- Halloween was a huge success this year! October 28th (the Friday before Halloween) There were 2 matinee showings of the Disney movie Hocus Pocus. Both showings totaled to 7 participants.
- That Sunday, a total of 277 Trick-or-treaters came to the library. Once again, we ran out of pre-made baggies less than 2 hours in, but we had lots of extra loose candy.

WLA

- Currently working my way through the pile of session notes and ads that came home with me from WLA. Not ready to give a conclusive 'What I Learned At WLA' report at this time.

Programming Updates and Stats

Popcorn and Page-turners

- Our newest after-school program is every Monday in the meeting room. When kids (primarily 3rd thru 8th graders) come to a meeting of Popcorn and Page-turners they first must take a seat. They get a snack but only under the condition that they sit and eat it in the room while we read as a group.

- The group votes from a small selection of Choose your own Adventure books to pick which one we read as a group. We typically go through the story twice or thrice depending on how fast we reach different endings.
- It's only met twice; one of which fell on Halloween, so there will be more data on how it's going on the next board report

Storytime

- After doing some "recon" at other libraries, I'm testing out different additions to our Tuesday Storytimes. Two things that have landed well is the addition of a movement activity (between learning the sign of the day and the second story) and a small accompanying craft to give them on their way out.

| Date | Kids | Adults |
|------------|------|--------|
| 10/4/2022 | 5 | 3 |
| 10/11/2022 | 6 | 3 |
| 10/18/2022 | 8 | 4 |
| 10/25/2022 | 7 | 3 |
| 11/1/2022 | 5 | 2 |

| | On Camera | On Sign-in Sheet |
|--------|-----------|------------------|
| 4-Oct | 11 | 2 |
| 11-Oct | 13 | 7 |
| 18-Oct | 16? | 8 |
| 25-Oct | 7 | 7 |
| 1-Nov | 10 | 11 |

Lego Nights

- Per request, I have started staying later to guide Lego Time. Each week I introduce a new 'Lego Challenge' to give the builders a prompt to work off of. Because of WLA I was only able to oversee this once. Stay tuned.
- Ideally, I'd like to introduce a larger, group project that could be worked on by multiple teams at once OR a smaller, guided build session (similar to the craft nights)
- We don't have a wide enough collection of Legos for the latter and I'm extremely hesitant to attempt the former due to the high cost of big Lego sets or even the small to medium ones that can ultimately be combined. I'm still brainstorming on this.

Game Nights

- After a recent theft incident at the library, I've started to remain in the meeting room for the entirety of the program. Before, I would typically leave them once 2 different games were going and no one was left playing alone. Checking every 10 to 15 minutes just doesn't seem like enough now that we've re introduced the Wii and Xbox; as there is a lot of expensive equipment sitting out in the open.
- This last Thursday's was cancelled because I would be gone and there just wasn't enough manpower to keep watch at all times.

| Date | Participants | Sign-In Sheet |
|--------|--------------|---------------|
| 6-Oct | 7 | 3 |
| 13-Oct | 6 | 0 |
| 20-Oct | 8 | 3 |
| 27-Oct | 5 | 0 |
| 3-Nov | CANCELLED | |

St Martin's School Visits

| Date | Grade | # of Students |
|--------|-------|---------------|
| 14-Oct | 2nd | 18 |
| | 1st | 19 |
| | K | 24 |
| 21-Oct | 3rd | 21 |
| | 4th | 15 |
| 28-Oct | 2nd | 17 |
| | 1st | 19 |
| | K | 22 |
| 4-Nov | 3rd | 21 |
| | 4th | 17 |

ASHLEY BORMAN, TECHNICAL SERVICES LIBRARIAN'S REPORT:

I have provided reference help to some patrons through e-mail, phone, and in-person. This includes obituary requests, which continue to be the most frequent type of reference request.

I continue to create a monthly blog post on weeding topics for the WLA YSS (Youth Services Section) blog.

The October craft had 4 people in attendance. Our November craft will be painted pumpkin wineglass candle holders.

I have continued work on the re-labeling of the non-fiction, trying to get enough done for us to determine the best way for the books to go back on the shelves once we get new carpeting and re-arrange the shelving in the non-fiction area.

I have been working on inventorying all of the library collections to see what items are misplaced. I am trying to accomplish most of this before carpeting.

I am working with one of our staff members who have an eye for design to choose new shelving layouts and we are preparing to begin refinishing the front desk. We will be restaining the sides and painting the top to give it a fresh new look.

As always, I continue to catalog and process library materials.

UPCOMING WORKSHOPS, MEETINGS, & CLASSES:

- OWLSnet Automation Advisory Committee (AAC) meeting on November 18 at the Kimberly Public Library.

GIFTS AND MEMORIALS:

The following individuals and organizations donated funds to the Library:

- None to report.

| CLINTONVILLE PUBLIC LIBRARY 2022 MONTHLY ACTIVITIES REPORT | | | | | | | | | | | | | month | to date | | | | | | | | | 10 |
|---|-------|-------|-------|-------|-------|-------|--------------|-------|-------|--------------|------|------|-------|---------------|--------|--------|--------|--------|--------|---------|---------|--|-----------|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | 2021 | 2022 | 2021 | 2020 | 2019 | 2018 | 2017 | 2016 | 2015 | | |
| | 24 | 24 | 27 | 24 | 24 | 26 | 25 | 27 | 24 | 26 | 0 | 0 | Oct | 26 | 226 | 63 | 301 | 302 | 303 | 304 | 302 | | |
| DOOR COUNT | | | | | | | | | | | | | | | | | | | | | | | |
| Door count | 2,855 | 3,176 | 3,712 | 3,094 | 4,196 | 3,983 | 3,432 | 3,865 | 3,982 | 4,261 | 0 | 0 | 3,067 | 36,556 | 14,459 | 18,082 | 80,656 | 78,764 | 79,106 | 84,369 | 84,469 | | |
| Avg per day open | 119 | 132 | 137 | 129 | 175 | 153 | 137 | 143 | 166 | 164 | | | 118 | 146 | 64 | 287 | 268 | 261 | 261 | 278 | 280 | | |
| CIRCULATION | | | | | | | | | | | | | | | | | | | | | | | |
| Circs | 3,004 | 3,003 | 3,950 | 3,018 | 3,245 | 4,200 | 3,455 | 3,676 | 3,558 | 3,285 | 0 | 0 | 3,233 | 34,394 | 23,137 | 22,410 | 61,388 | 68,751 | 73,866 | 79,700 | 78,394 | | |
| Renewals | 680 | 744 | 903 | 717 | 730 | 646 | 649 | 563 | 657 | 594 | 0 | 0 | 755 | 6,883 | 5,865 | 7,526 | 19,020 | 20,472 | 20,325 | 20,331 | 19,543 | | |
| Subtotal Circulation | 3,684 | 3,747 | 4,853 | 3,735 | 3,975 | 4,846 | 4,104 | 4,239 | 4,215 | 3,879 | 0 | 0 | 3,988 | 41,277 | 29,002 | 29,936 | 80,408 | 89,223 | 94,191 | 100,031 | 97,937 | | |
| Avg circ per day open | 154 | 156 | 180 | 156 | 166 | 186 | 164 | 157 | 176 | 149 | | | 153 | 164 | 128 | 475 | 267 | 295 | 313 | 329 | 324 | | |
| Overdrive-Audiobook Uses | 436 | 367 | 436 | 451 | 454 | 390 | 393 | 421 | 385 | 335 | 0 | 0 | 370 | 4,068 | 3,647 | 3,555 | 3,171 | 2,361 | 1,914 | 1,641 | 1,439 | | |
| Overdrive-Ebook Uses | 436 | 362 | 385 | 344 | 329 | 312 | 318 | 336 | 324 | 357 | 0 | 0 | 372 | 3,503 | 3,403 | 4,355 | 3,124 | 2,861 | 3,136 | 3,100 | 2,893 | | |
| Overdrive-Magazine Uses | 26 | 33 | 47 | 41 | 34 | 41 | 34 | 43 | 51 | 53 | 0 | 0 | 31 | 403 | 141 | 339 | 378 | n/a | n/a | n/a | n/a | | |
| Hoopla | 144 | 133 | 129 | 123 | 131 | 131 | 132 | 139 | 125 | 142 | 0 | 0 | 127 | 1,329 | 1,169 | 1,660 | 1,432 | 1,124 | 697 | n/a | n/a | | |
| Total Circulation | 4,726 | 4,642 | 5,850 | 4,694 | 4,923 | 5,720 | 4,981 | 5,178 | 5,100 | 4,766 | 0 | 0 | 4,888 | 50,580 | 37,362 | 40,244 | 88,513 | 95,569 | 99,938 | 104,864 | 102,269 | | |
| INTERLIBRARY LOAN | | | | | | | | | | | | | | | | | | | | | | | |
| Total loaned | 2,457 | 2,550 | 2,826 | 2,599 | 2,547 | 2,436 | 2,387 | 2,560 | 2,472 | 2,335 | 0 | 0 | 2,418 | 25,169 | 22,056 | 14,565 | 32,480 | 33,304 | 35,627 | 34,944 | 29,908 | | |
| Total borrowed | 950 | 1,006 | 1,221 | 1,000 | 795 | 809 | 888 | 896 | 942 | 859 | 0 | 0 | 769 | 9,366 | 9,188 | 8,494 | 17,913 | 19,708 | 21,559 | 22,876 | 22,268 | | |
| Net | 1,507 | 1,544 | 1,605 | 1,599 | 1,752 | 1,627 | 1,499 | 1,664 | 1,530 | 1,476 | | | 1,649 | 15,803 | 12,868 | 6,071 | 14,567 | 13,596 | 14,068 | 12,068 | 7,640 | | |
| REGISTERED BORROWERS | 1st Q | % | | 2nd Q | % | | 3rd Q | % | | 4th Q | % | | | | | | | | | | | | |
| Adult | 2,814 | 69% | | 2,852 | 69% | | 2,893 | 68% | | | | | 2,985 | 2,852 | 2,985 | 2,941 | 3,577 | 3,807 | 3,975 | 3,973 | 4,326 | | |
| Juvenile | 1,214 | 31% | | 1,261 | 31% | | 1,298 | 32% | | | | | 1,362 | 1,261 | 1,362 | 1,349 | 1,743 | 1,873 | 1,935 | 1,961 | 2,032 | | |
| Total borrowers | 4,078 | | | 4,160 | | | 4,235 | | | | | | 4,399 | 4,160 | 4,399 | 4,342 | 5,370 | 5,710 | 5,942 | 5,963 | 6,390 | | |
| Resident | 2,287 | 56% | | 2,336 | 56% | | 2,352 | 56% | | | | | 2,440 | 2,336 | 2,440 | 2,395 | 2,851 | 2,968 | 3,067 | 3,080 | 3,218 | | |
| Nonresident | 1,800 | 44% | | 1,824 | 44% | | 1,883 | 44% | | | | | 1,959 | 1,824 | 1,959 | 1,947 | 2,519 | 2,742 | 2,875 | 2,883 | 3,172 | | |
| PROGRAMMING | | | | | | | | | | | | | | | | | | | | | | | |
| Adult programs in library | 3 | 4 | 5 | 4 | 5 | 4 | 3 | 4 | 4 | 5 | 0 | 0 | 4 | 41 | 47 | 27 | 37 | 25 | 37 | 56 | 30 | | |
| Attendance | 183 | 282 | 177 | 326 | 570 | 350 | 283 | 234 | 307 | 301 | 0 | 0 | 286 | 3,013 | 6,568 | 1,989 | 196 | 129 | 255 | 279 | 181 | | |
| Adult outreach programs | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 1 | 16 | 5 | 0 | 0 | 0 | 0 | | |
| Attendance | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 40 | 0 | 0 | 0 | 0 | 40 | 46 | 218 | 166 | 0 | 0 | 0 | 0 | | |
| Teen programs in library | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 2 | 0 | 30 | 89 | 38 | 12 | 19 | 14 | | |
| Attendance | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 26 | 0 | 0 | 0 | 30 | 0 | 1,303 | 529 | 282 | 61 | 107 | 86 | | |
| Juvenile programs in library | 2 | 2 | 2 | 1 | 1 | 2 | 4 | 3 | 2 | 4 | 0 | 0 | 3 | 23 | 18 | 146 | 383 | 308 | 245 | 248 | 265 | | |
| Attendance | 52 | 61 | 41 | 43 | 65 | 84 | 193 | 105 | 94 | 97 | 0 | 0 | 152 | 835 | 606 | 10,528 | 6,803 | 5,914 | 5,378 | 5,742 | 5,594 | | |
| Juvenile outreach programs | 2 | 2 | 2 | 0 | 24 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 1 | 32 | 1 | 22 | 121 | 70 | 65 | 86 | 84 | | |
| Attendance | 169 | 342 | 364 | 0 | 671 | 0 | 0 | 0 | 0 | 470 | 0 | 0 | 244 | 2,016 | 244 | 324 | 1,988 | 1,393 | 985 | 1,290 | 1,187 | | |
| Total programs | 7 | 8 | 9 | 5 | 30 | 6 | 7 | 7 | 8 | 12 | 0 | 0 | 8 | 99 | 67 | 241 | 635 | 441 | 359 | 409 | 393 | | |
| Total attendance | 404 | 685 | 582 | 369 | 1,306 | 434 | 476 | 339 | 445 | 894 | 0 | 0 | 682 | 5,934 | 7,464 | 14,362 | 9,682 | 7,718 | 6,679 | 7,418 | 7,048 | | |
| Meeting Rm (not lib pgrms) | 11 | 16 | 16 | 20 | 16 | 15 | 14 | 17 | 17 | 19 | 0 | 0 | 0 | 161 | 0 | 150 | 277 | 175 | 154 | 154 | 76 | | |
| VOLUNTEERS | | | | | | | | | | | | | | | | | | | | | | | |
| Number | 1 | 2 | 2 | 2 | 2 | 3 | 2 | 2 | 1 | 1 | 0 | 0 | 1 | 18 | 14 | 18 | 45 | 55 | 25 | 1 | 15 | | |
| Hours worked | 9.00 | 4.25 | 3.75 | 4.50 | 10.00 | 12.00 | 4.00 | 2.50 | 1.50 | 1.50 | 0.00 | 0.00 | 1.50 | 53 | 51 | 26 | 125 | 233.00 | 162.00 | 8.00 | 43.00 | | |
| COMPUTER STATS | | | | | | | | | | | | | | | | | | | | | | | |
| Public Computer sessions | 135 | 154 | 199 | 168 | 153 | 202 | 193 | 188 | 177 | 171 | 0 | 0 | 160 | 1,740 | 900 | 1,177 | 5,141 | 6,273 | 7,458 | 7,395 | 8,541 | | |
| Laptop Checkouts | 1 | 0 | 0 | 0 | 0 | 2 | 1 | 1 | 1 | 0 | 0 | 0 | 0 | 6 | 0 | 2 | 29 | 98 | 87 | 114 | 117 | | |
| Wireless sessions | 355 | 407 | 453 | 457 | 507 | 435 | 460 | 466 | 537 | 584 | 0 | 0 | 440 | 4,661 | 3,260 | 2,492 | 6,353 | 6,630 | 7,711 | 7,807 | 7,147 | | |
| Total website page views | 1,657 | 1,662 | 1,790 | 1,587 | 1,610 | 1,685 | 1,527 | 1,666 | 1,577 | 1,426 | 0 | 0 | 1,754 | 16,187 | 17,760 | 16,284 | 30,272 | 35,689 | 38,599 | 37,431 | 30,904 | | |
| Facebook likes | 1,077 | 1,106 | 1,120 | 1,128 | 1,139 | 1,146 | 1,150 | 1,167 | 1,192 | 1,203 | 0 | 0 | 1,050 | 1,203 | 1,050 | 1,020 | 959 | 833 | 736 | 650 | 578 | | |

